

Application Form for Sheares Gate Academic Year 2013/2014

Please read our **Terms and Conditions** on page 2 of this document.

All Fields mandatory.

Personal Details

First Name: _____ Last Name: _____

Address: _____

Email: _____

Home Phone: _____ Mobile Phone _____

Date of Birth: _____ Sex: Male / Female

PPS No: _____ (Irish Citizens Only)

Course: _____ College Year: 1 2 3 4 5 6 PG

Next of Kin: _____ Phone Number: _____

Check-in Date: _____ Check-out Date: _____

By filling in this form I have read & agree to abide by all Terms and Conditions

Accommodation Details

- All prices are based on a per person basis

Option A: Full Year - 2nd September 2013 to 17th August 2014 – RENT €5,950.00 (€119.00 per week) _____

- A Booking / Security Deposit of **€250.00** is required
- An Electricity & Gas Deposit payment of **€300.00** is required
- A Utilities (Refuse Collection + TV Licence) payment of **€150.00** is required

Option B: Academic Year – 2nd September 2013 to 30th May 2014 – RENT €5,265.00 (€135.00 per week) _____

- A Booking / Security Deposit of **€250.00** is required
- An Electricity & Gas Deposit payment of **€300.00** is required
- A Utilities (Refuse Collection + TV Licence) payment of **€150.00** is required

If you require an earlier check-in date, or there are other students you would like to share with, or you have any other particular requests, please list them below and we will make every effort to facilitate you.

To book a room, complete and return this application form along with a €250.00 booking / security deposit and 2 passport size photographs to College Accommodation Cork, Farranlea Hall, Victoria Cross, Cork City, Ireland

Telephone: +353 21 4345497 **Fax:** +353 21 4345578 **Email:** sheares@collegeaccommodationcork.ie

Terms and Conditions

1. Please note that this is an application form and not a lease agreement. College Accommodation Cork, acting through its management, reserves the right to decline an application.
2. Only mature / postgraduate student applications will be considered for a room at Sheares Gate.
3. Applications are accepted only for the entire occupancy period, however we do accept early arrivals. Please specify check-in date required on this application form:-
 - Occupancy Period Option A: Monday 2nd September 2013 to Sunday 17th August 2014
 - Occupancy Period Option B: Monday 2nd September 2013 to Friday 30th May 2014

NB: The booking/security deposit will not be refunded if a student decides to leave before the period of residence is complete. Rent and Utility payments can only be refunded if your room is re-let
4. A cancellation charge of €50 applies up to 12th August 2013 for Current and New Residents, after this date the full deposit of €250.00 is non-refundable. All cancellations must be made in writing or by email.
5. A lease agreement and invoice will be issued in early August 2013. The agreement must be signed and returned with the outstanding rental charge and utility advance by 12th August 2013 for New and Existing Residents. If monies have not been received by this date, management reserves the right to invalidate the application immediately and without prior notice. **Please note that the accommodation payment must be received prior to check-in.**
6. If you wish to pay by instalments, the payment dates and amounts after the booking deposit is received are:-

Option A – 3 Instalments

1 st Instalment: 12 th August 2013	- €2,134.00
2 nd Instalment: 9 th December 2013	- €2,133.00
3 rd Instalment: 7 th April 2014	- €2,133.00

Option B – 2 Instalments

1 st Instalment: 12 th August 2013	- €2,857.50
2 nd Instalment: 9 th December 2013	- €2,857.50

Payments can be made by Cheque, Bank Draft or Wire Transfer in Euro made payable to **S + C Ryan**. Cash is only accepted in our head office at College Accommodation Cork, Farranlea Hall, Victoria Cross, Cork City, Ireland.

7. The Electricity & Gas Deposit Payment is an estimate of how much electricity and gas may cost during your stay at current utility company rates. However, management will refund any unused deposit amount after you check-out. Consequently, if a Student uses more than the deposit payment worth of electricity and gas during his/her stay, management reserves the right to make up the shortfall from the Student's security deposit. The utilities payment of €150.00 for Refuse, Recycling & Glass Collection and TV Licence is a fixed charge.
8. Completion of this form does not guarantee you a room at our complex. Whilst every effort will be made to provide you with your accommodation preference, this is not always possible. No guarantee can be given on room type, location, house or fellow residents. If Sheares Gate is fully booked we will endeavour to place you in one of our other complexes.
9. Sheares Gate is a secure gated complex, however parking is at the owner's risk. Car parking is included in the accommodation price but spaces are limited and are offered on a first come first served basis.
10. The above named Student agrees that all information given on this form is correct and valid.