

Application Form for The Spires Academic Year 2012/2013

Please read our **Terms and Conditions** on page 2 of this document.

All Fields mandatory.

Personal Details

First Name: _____ Last Name: _____

Address: _____

Email: _____

Home Phone: _____ Mobile Phone: _____

Date of Birth: _____ Sex: Male / Female

PPS No: _____ (Irish Citizens Only)

Course: _____ College Year: 1 2 3 4 5 6 PG

Next of Kin: _____ Phone Number: _____

Check-in Date: _____ Check-out Date: _____

By filling in this form I have read & agree to abide by all Terms and Conditions

Accommodation Details

- Prices are based on a per person basis
- A Booking / Security Deposit of **€250.00** is required
- An Electricity Deposit Payment of **€300.00** is required
- A Utilities (Refuse Collection + TV Licence) Payment of **€150.00** is required

Single Bedroom En-suite – RENT:	€4,485.00 (€115.00 per week) _____	
Double Bedroom En-suite – RENT:	€4,680.00 (€120.00 per week) _____	<i>(Please select a room)</i>
Twin Beds Room En-suite – RENT:	€3,315.00 (€85.00 per week) _____	

If you require an earlier check-in date, or if there are other students you would like to share with, or you have any other particular requests, please list them below and we will make every effort to facilitate you.

To book a room, return this application form completed along with a €250.00 booking / security deposit and 2 passport size photographs to The Spires Student Accommodation, 51 Bandon Road, Cork City, Ireland

Telephone: +353 21 4525952 **Fax:** +353 21 4310141 **Email:** spires@collegeaccommodationcork.ie

Terms and Conditions

1. Please note that this is an application form and not a lease agreement. College Accommodation Cork, acting through its management, reserves the right to decline an application.
 2. Applications are accepted only for the entire occupancy period - Monday 3rd September 2012 to Friday 31st May 2013. Please contact us if you wish to check-in prior to 3rd September 2012.
NB: The booking/security deposit will not be refunded if a student decides to leave before the period of residence is complete. Rent and Utility payments can only be refunded if your room is re-let.
 3. A cancellation charge of €50.00 applies:- up to 27th August 2012 for First Year Students and up to 13th August 2012 for Non First Year Students. After these dates the full deposit of €250.00 is non-refundable. All cancellations must be made in writing or by email.
 4. A lease agreement and invoice will be issued in early August 2012. The lease must be signed and returned with the outstanding rental charge and utility advance by 27th August 2012 for First Year Students and by 13th August 2012 for Non First Year Students. If monies have not been received by these dates, management reserves the right to invalidate the application immediately and without prior notice. **Please note that the accommodation payment must be received prior to your check-in.**
 5. There is no extra charge if you wish to pay in 2 or 3 installments. The payment dates for 2 instalments are:-
First Years
 1st Semester: 27th August 2012 2nd Semester: 10th December 2012
Non First Years
 1st Semester: 13th August 2012 2nd Semester: 10th December 2012

 If you wish to pay in 3 installments the payment dates are:-
First Years
 1st Semester: 27th August 2012 2nd Semester: 19th November 2012 3rd Semester: 18th February 2013
Non First Years
 1st Semester: 13th August 2012 2nd Semester: 19th November 2012 3rd Semester: 18th February 2013
- Payments can be made by Cheque, Bank Draft or Wire Transfer in Euro made payable to **Carmel Ryan**. Cash is only accepted at Reception.
6. The Electricity Deposit Payment of €300.00 is an estimate of how much electricity may cost for the academic year at current ESB rates. However, management will refund any unused deposit amount after you check-out. Consequently, if a student uses more than €300.00 worth of electricity during the academic year, management reserves the right to make up the shortfall from a Student's security deposit. The utilities payment of €150.00 for Refuse Collection + TV Licence is a fixed charge.
 7. Completion of this form does not guarantee you a room at our complex. Whilst every effort will be made to provide you with your accommodation preference, this is not always possible. No guarantee can be given on room type, location, apartment or fellow residents. If The Spires is fully booked we will endeavor to place you in one of our other complexes.
 8. The car park at The Spires is secure and private, however parking is at the owner's risk. Car parking is included in the accommodation price but spaces are limited and offered on a first come first served basis.
 9. The above named Student agrees that all information given on this application form is correct and valid.